

## PROVIDER EXCESS REIMBURSEMENT REQUEST – PHYSICIAN

Initial Submission  Subsequent Submission

Policyholder: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Insurance Carrier: \_\_\_\_\_

Policy Holder Federal Tax ID Number \_\_\_\_\_

Policy Period: \_\_\_\_\_ Claims Basis: \_\_\_\_\_

Member's Name: \_\_\_\_\_ Member ID #: \_\_\_\_\_

Managed Care Affiliation: \_\_\_\_\_

Claimant: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_

Type of Plan:  Medicare  Medicaid  Commercial  Other \_\_\_\_\_

Type of Coverage:  HMO  PPO  POS  Other

Diagnosis: Primary Code: \_\_\_\_\_ Description: \_\_\_\_\_

Secondary Code: \_\_\_\_\_ Description: \_\_\_\_\_

COB/TPL: \_\_\_\_\_ Accident?  Yes  No

### COMPLETE THE FOLLOWING:

A) Dates of Service: From: \_\_\_\_\_ To: \_\_\_\_\_

B) Total Eligible Charges: \$ \_\_\_\_\_

C) Specific Deductible: \$ \_\_\_\_\_

D) Coinsurance Percentage: \_\_\_\_\_ %

E) Reimbursement \$ \_\_\_\_\_

NOTE: CLAIM REQUEST CANNOT BE PROCESSED WITHOUT THE FOLLOWING REQUIRED ITEMS: **PLEASE BE SURE ALL COPIES ARE LEGIBLE.**

- 1) Documentation of the member's and claimant's eligibility.
- 2) When needed, copies of bills and/or medical records may be requested.

I certify that, to the best of my knowledge, the above information is correct and that there have been no other reimbursements made by any other entity for these expenses.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please Submit to:**

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